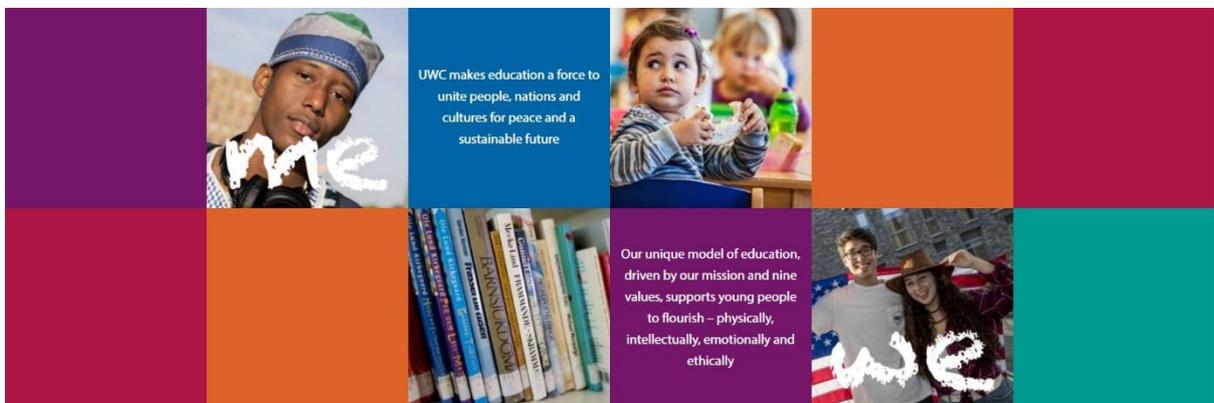




Special Educational Needs Coordinator MYP/DP Student Services Team



UWC makes education a force to unite people, nations and cultures for peace and a sustainable future

UWC Maastricht

We offer a challenging and engaging education for students from all age groups, equipping them with the attitudes, skills and knowledge to live a meaningful and flourishing life. The UWC Maastricht educational experience is about knowing and acting. We nurture an understanding of the world and its major challenges, and help students discover how they can serve others and make a positive contribution to society and the planet. We currently serve over 900 students from more than 100 countries, 200 of whom live in our residential community on campus.

The value of a UWC education

A UWC education is life-changing. We empower change makers and future leaders through the delivery of a unique programme in a deliberately diverse community. The educational ethos of UWC combines rigorous academic standards with experiential and inquiry-based learning in areas such as sustainability, intercultural dialogue, social justice, conflict resolution and social entrepreneurship. UWC students come together from very diverse backgrounds, including the most marginalised. Access to a UWC education is given independent of socio-economic background, supported through a rigorous admission process and a comprehensive scholarship programme: around 65% of UWC students attending the final two years of secondary school are awarded a full or partial scholarship. UWC's 60,000 alumni are prized by top universities worldwide and, in their professional lives, they occupy positions of influence in industry, finance, civil society, government, healthcare, academia and the media.

Join us!

UWC Maastricht recruits qualified and experienced staff from around the world who are committed to our school's mission to make education a force for peace and a sustainable future.

UWC Maastricht has a **full time vacancy (as soon as possible)** for a

Special Educational Needs Coordinator (MYP/DP)

The job

UWC Maastricht recruits qualified and experienced staff from around the world who are committed to our school's mission and vision.

The Special Educational Needs Coordinator is responsible for coordinating the various types of academic and social-emotional support provided to MYP and DP students.

Aspects of the job include, but are not limited to, the following:

- Support the Counsellors by offering non-specialist pastoral care to students requiring additional socio-emotional support.
- Offering specialized learning support (remediation) to students.
- Assist the Head of Student Services to carry out the Care Plan,
- Coordinate with the Academic Coordinators and Heads of Year of MYP and DP to provide support for students with identified needs or emergent concerns,
- Team with MYP and DP Coordinators to help all students access the curriculum,
- Coordinate with the learning support Specialist, the Year 6 teachers and the MYP 1-3 Head of Year on the effective transition of UWCM students from Primary to Secondary.
- Provide strategies, resources and training in learning support for subject teachers,
- Team with the ELL teachers to support students with English language learning needs,
- Create after school, evening and occasional weekend support sessions that combine scheduled activities with drop in services (i.e. TH math tutoring and Drop in Writing center). In order to offer

these sessions, the position is expected to have a typical time footprint of 1000 to 1800, with compensatory time offered for evening or weekend hours.

- Contribute to Professional Development sessions as requested by the Head of Student Services.

The successful profile & qualifications

Commitment

Pursuing the **UWC mission** requires a commitment from our staff members to the following values: International and cultural understanding, celebration of difference, personal responsibility and integrity, mutual responsibility and respect, compassion and service, respect for the environment, a sense of idealism, personal challenge, action and personal example.

It should be noted that the school is a dynamic and high energy environment: the satisfaction from working at UWC Maastricht is high – but so are the demands on time and engagement.

Education degree and Professional competencies

- Completed Bachelor Degree with a specialized Master Degree in the field of Special Educational Needs
- Experience in the field of educational needs/learning support, preferably in an international school.
- Organizational: Ability to create a well-organized, orderly and task-oriented learning environment
- Collaboration with colleagues: Makes a professional contribution to a good pedagogic and didactic climate, and models effective collaboration
- Interpersonal: Creates an atmosphere of trust by dealing with students in a positive and open way
- Interaction with the environment: Communicates with stakeholders in a clear manner and coordinates with parents and others involved in the education and development of the students
- Reflection and development: Reflects regularly on the development of personal and professional capabilities
- Computer literacy
- Fluent in English

Safeguarding

UWC Maastricht is committed to upholding the highest standards in student safeguarding. Throughout the application process we will be assessing your suitability to work with children and young adults. Prior to an offer of employment being made, UWC Maastricht will check directly with current and former employers about safeguarding.

Terms of Employment / Remuneration

- You will get a contract of employment under Dutch law: the initial contract is for a period, beginning as soon as possible, until August 1, 2021.
- The package will be commensurate with the responsibilities of the position, according to the Dutch Collective Labour Agreement for Secondary Education ('CAO VO').
- Participation in the school's pension plan via the ABP Retirement/Pension Fund.
- Support in the application for the '30% Facility for Incoming Employees' with the Dutch Tax Authorities (if relevant).
- Location: UWC Maastricht, the Netherlands.

To be able to work in the Netherlands, a (foreign) staff member must be able to successfully apply for:

- ✓ Residence and work permits for the Netherlands.
- ✓ A Dutch VOG (certificate of good conduct).

UWCM will assist in the application process for residence and work permits and VOG.

Information

If you would like to know more about this challenging position, please contact our HR Team via vacancies@uwcmastricht.nl / via +31(0)43 2410 410, or check our website www.uwcmastricht.nl

Our procedure

After shortlisting, we determine the suitability of the remaining candidates to work in our school via online testing, reference checks and interviews at our school or via Skype.

As per our Hiring Policy, Safeguarding is a priority of UWCM and therefore all references will be asked questions in this area.

Your application

You can express your interest by sending per e-mail your CV (linked to the described successful profile and qualifications) and a cover letter explaining why you are interested in the position to our HR team via <https://www.uwcmastricht.nl/about-us/working-with-us/vacancies>

The deadline for application is November 15th, 2019.

Further information can be found on our website via 'Working with us'. UWCM reserves the right to identify and appoint a qualified candidate prior to the submission deadline.