



Date of Meeting: Monday 8th April 2019

Time: 17.30h – 19.30h

Location: UWCM Secondary Classroom B1.05

Note: Parents, please register at Reception first

PC MEETING – Part I (17:30h – 18:15h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
17:30 -17:35	PC membership updates	Welcome to DP Student Rep, Resignation MYP Student Rep	Parents
17:35 -17:45	Review of actions last meeting and overview open items		All
17:50 -18:00	Updates from Subcommittees & Delegations		All
18:00 -18:15	Transition MYP-DP 2019	PC discussion - preparation for SLT discussion	All

MEETING WITH SCHOOL LEADERSHIP TEAM (18:15h – 19:00h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
18:15 -18:25	Updates from SLT		All
18:25 -18:30	Term dates 2019-2020	Discussion following PC advice Term dates 2019-2020 SLT update various topics	All
18:30 -18:35	Advancement Team	Request for information on funding Advancement Team, Sponsor contracts and Sponsor activities during school time	All
18:35 -18:45	Transition MYP-DP	* Transition for 2019-2020 - letters * Update on plans for DP entry criteria as of 2020-2021 * Request DP exam results analysis	All
18:45 -18:50	MYP 4-5 Camp	Updates and Discussion	Secondary Parents
18:50 -18:55	Policies and Documents	* Care Plan: review due in April * School Guide 2019-2020: update on development timelines	All Parents & Students
18:55 - 19:00	Communication	Request for information sharing on Communication Survey	Parents

PC MEETING – PART II (19:00h ~ 19:30)

Time	Topic	Objective & pre-reads	Division / Delegation¹
19.00 -19.15	Debrief after meeting with SLT		All
19:15 -19:20	Summary and Meeting closure	Review of actions and Agenda topics next meeting	All

¹ Division: Primary or Secondary Delegation: Staff, Parents or Students