



Date of Meeting: Monday 10th December 2018

Time: 17.30h – 19.30h

Location: UWCM Secondary Classroom B1.05

Note: Parents, please register at Reception first

MEETING WITH SCHOOL LEADERSHIP TEAM (17:30h – 18:10h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
17:30 -17:40	Leadership roles / proposal Dir. of Secondary position	Status update / proposal	All / Secondary
17:40 -17:50	Anti-bullying Policy	Discussion on policy review Parent Reps Review of Anti-Bullying Policy	Parents / All
17:50 -17:55	Monitoring quality education/provision of educational needs	* Inspection report Dutch Government 2015 <ul style="list-style-type: none"> • Report Dutch government quality audit 2015 • English Translation - Report of findings quality audit 2015 * Academic query from Secondary parent reps	Parents Secondary
17:55 -18:00	Development and Review of Policies	Request to SLT to develop and submit for Consent: *Complaints procedure (to be developed-no consent obtained for last year's draft) *School Guide - to be developed Request for SLT planning for yearly review * Care Plan (schoolondersteuningsprofiel) * Policies within Safety Plan	Parents / All All
18:00 -18:05	Finances	Primary: Request for update on money from Government Workload Relief	Primary Staff
18:05 -18:10	Playground re-development	Request for update following workshops and consultations last school year	All / Primary

PC MEETING (18:10h – 19:30h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
18:10 -18:20	Goodbye to leaving PC members		All
18:20 -18:30	Debrief after meeting with SLT	Discussion	
18:30 -18:35	Review of actions last meeting	Follow up	All

18:35 -18:50	Updates from Subcommittees & Delegations	* Finance Meeting with SLT * Debrief of Meeting with Board * Student Handbook 2018-2019	All Students
18:50 -18:55	Messages from the community	Safety in school for primary children	Parents Primary
18:55-19:05	UWCM Funding organization and structure	Discussion on concerns around formation and finance choices	All
19:05 -19:10	New policies for Staff Consent	Update and review plan Strategic HR Policy Policy on Staff Health and Wellbeing	Staff Reps
19:10 -19:15	PC Communications with Community	* Re-discuss monthly PC feedback to Community / Meeting Minutes * Annual Report	All
19:15-19:20	PC regulations and PC Statute	Need for review and updates	All
19:20-19:25	Training and “team building”	Proposal	All
19:25 -19:30	Summary and Meeting closure	Review and agree on FU ACTIONS and agenda topics for next PC meeting	All

¹ Division: Primary or Secondary Delegation: Staff, Parents or Students