



Date of Meeting: Monday 12th November 2018

Time: 17.30h – 19.30h

Location: UWCM Secondary Classroom B1.05

Note: Parents, please register at Reception first

PC MEETING – Part I (17:30h – 18:15h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
17:30 -17:35	Welcome	Welcome to new PC members	All
17:35 -17:40	Review of actions last meeting	Follow up	All
17:40 -17:45	Updates from Subcommittees & Delegations	Staff: Formation Plan Evaluation Finance subcommittee membership	All
17:45 -17:50	Year Planning	Planned agenda topics from all delegations	All
17:50 -17:55	Leadership Roles beyond 2018-2019	Preparation for feedback to HoC Leadership Roles beyond 2018-2019	All
17:55 -18:00	Inspection Report Dutch Ministry of Education 2015	Sharing info Rapport van Bevindingen Kwaliteitsonderzoek 2015 English Translation - Report of findings quality audit 2015	All
18:00 -18:05	Anti-bullying policy review	Parent Reps review of anti-bullying policy and other related documents	All
18:05 -18:10	MYP5 moderation of scores by IB	Parent Reps request for clarity	Secondary only
18:10 -18:15	Student commitment after school hours/weekend	Discussion	Secondary only

MEETING WITH SCHOOL LEADERSHIP TEAM (18:15h – 19:00h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
18:15 -18:20	Year Planning PC and SLT	Planned SLT-PC agenda topics for this school year, e.g. yearly review of policies	All
18:20 -18:30	Finances	- Request to receive and discuss Budget plan 2019	

		- Request for status update 4-year Finance Plan related to School Plan - PRIMARY: Request for clarification about €300K debt Primary School - PRIMARY: Request for update on money from Government Workload Relief	
18:30 -18:35	IT resources in Primary	Request for update	
18.35 -18:40	Playground re-development	Request for update	All
18:40-18:45	MYP5 moderation of scores by IB	Parent Reps request for clarity	Secondary only
18:45 -18:50	Anti-bullying Policy	Sharing ideas on current policy	All
18:50 -19:00	Leadership Roles beyond 2018-2019	- PRIMARY: How and who to evaluate roles of “Deputy Head” and “Head of Department”? - SECONDARY: PC feedback on secondary leadership structure options	All

PC MEETING – PART II (19:00h – 19:30h)

Time	Topic	Objective & pre-reads	Division / Delegation¹
19.00 -19.10	Debrief after meeting with SLT	Discussion and Follow up Actions	All
19:10 -19:20	PC Daily Board Elections	- Elections for Chair, Vice-Chair, Secretary - Discuss option of external admin support	All
19:20 -19:25	Training	Available training and planning	All
19:25 -19:30	Summary and Meeting closure	Review and agree on FU ACTIONS and agenda topics for next PC meeting	All

¹ Division: Primary or Secondary Delegation: Staff, Parents or Students