



Date of Meeting: Monday 8th October 2018

Time: 17.30h – 19.30h

Location: UWCM Secondary Classroom B1.05

Note: Parents, please register at Reception first

PC MEETING – Part I (17:30h – 18:10h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
17:30 -17:35	Welcome	Welcome to new members	All
17:35 -17:45	Elections vacant positions	Update on ongoing elections for vacancies Parent Reps Position of Mr. Kulis Primary Parent Rep	All
17:45 -17:50	Updates from Subcommittees & Delegations		All
17:50 -18:00	Year Planning	Planned topics and timelines from all delegations PC Year Planning	All
18:00 -18:05	Formation Plan	Update to PC Formation Plan Oct-18	Staff only
18:05 -18:10	Student commitment after school hours/weekend	Discussion	Secondary only
18:10 -18:15	Student Counsellor Primary		Primary only

MEETING WITH SCHOOL LEADERSHIP TEAM (18:15h – 19:00h)

Time	Topic	Reason for Discussion & Pre-reads (links to docs Team Drive)	Division / Delegation¹
18:15 -18:30	Leadership updates	*Organigram and Position Paper on Leadership Roles UWCM Organigram 2018-2019 UWCM Leadership Roles Beyond 2018-2019 *Update to PC on planned DP Review DP Results May 2018 Dutch International Secondary Schools (Internal use)	All
18:30 -18:40	Year Planning PC	Sharing of PC planned topics and planning expected SLT topics	All
18:40 -18:45	Student Counsellor Primary	Request for update from Director Primary	Primary only
18:45-18:50	Calendar 2018-2019		All
18:50 -19:00	IB-Careers Program	Update to PC	Staff only

PC MEETING – PART II (19:00h – 19:30h)

Time	Topic	Objective & pre-reads (links)	Division / Delegation¹
19.00 -19.10	Debrief after meeting with SLT		All
19:10 -19:15	PC Operations & Regulations	Discuss and plan updates to PC internal regulations	All
19:15 -19:20	Training	Requests/needs/ideas	All
19:20 -19:25	Annual Report	Planning writing	All
19:25 -19:30	Summary and Meeting closure	Review and agree on FU ACTIONS and agenda topics for next PC meeting PC Year Planning	All

¹ Division: Primary or Secondary Delegation: Staff, Parents or Students